

CROSSROADS SERVICE UNIT

DEPOSIT SLIP

Submit to Crossroads Treasurer

TODAY'S DATE: _____

EVENT NAME: _____

EVENT DATE: _____

CASH:
CHECKS:
TOTAL DEPOSIT:

Include EVENT NAME & DATE on each check

Event Organizer: _____

Event Organizer Signature: _____

For Bookkeeping Use Only:
Deposit Amount verified by:
Date Deposited:

CRSU Deposit Slip Instructions:

1. Event Organizer must sign the deposit slip.
2. The name & date of the event must be on the memo line of each check.
3. Each check is made payable to Crossroads (CRSU)
4. Submit the deposit to the Crossroads Treasurer at least 1 week prior to the event.
5. For payment by Product Sales Rewards, complete the Product Sales Reward Card form and submit with the Deposit slip. Do not include the Rewards in Deposit total.

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